

# KYAMBOGO UNIVERSITY

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**DIRECTORATE OF HUMAN RESOURCES**

## ADVERTISEMENT FOR POSITIONS OF PART-TIME TEACHING STAFF AND TECHNCIANS

Kyambogo University is a Public University which has established itself as one of the leading Universities in Uganda offering a number of academic programmes. In order to achieve its mission and strategic goals, the University seeks to recruit qualified persons as **Part-time Teaching Staff** and **Part-time Technicians** in the under listed disciplines on short-term non-gratuitable contract terms.

**Table 1: Showing Available Part-time Teaching Positions:**

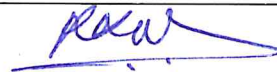
| SN | FACULTY/<br>SCHOOL     | DEPARTMENT   | NO. OF<br>VACANCIES | SPECIALIZATION  |
|----|------------------------|--|---------------------|---|
| 1. | School of<br>Education | Foundations of<br>Education and<br>Educational<br>Psychology | 9                   | a) Biology Education (1)<br>b) Physics/Chemistry Education (1)<br>c) Physical Education (1)<br>d) Religious Education (1)<br>e) Music Education (1)<br>f) Geography (1)<br>g) Language<br>(English/Kiswahili/Luganda) (1)<br>h) History Education (1)<br>i) Literature Education (1)      |
|    |                        | Teacher<br>Education and<br>Extension                        | 20                  | a) English/Luganda/Kiswahili<br>Language Education (2)<br>b) Assessment and Evaluation (4)<br>c) Integrated Science Education (2)<br>d) Mathematics Education (2)<br>e) Physical Education (2)<br>f) Social Studies Education (2)<br>g) Religious Education (1)<br>h) Music Education (2) |

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|    |   |  |    |   |
|----|---|--|----|---|
|    |   |  |    | i) Nutrition & Food Technology (2)<br>j) ICT Education (1)  |
|    |   | Technical Teacher and Instructor Education | 1  | Engineering related field of Civil Engineering/ Auto Mobile/Leather and Tanning/ Tailoring (1)  |
| 2. | School of Management and Entrepreneurship | N/A  | 36 | a) Information Systems (2)<br>b) Operations Management (2)<br>c) Business Communication (2)<br>d) General Management (2)<br>e) Economics (3)<br>f) Marketing (2)<br>g) Administrative Science (3)<br>h) Law (2)<br>i) Project Management (3)<br>j) Procurement (3)<br>k) Micro-finance (4)<br>l) Auditing (3)<br>m) Taxation (2)<br>n) Accounting (3)         |
| 3. | School of Built Environment               | N/A  | 30 | a) Architecture (5)<br>b) Quantity Surveying/Building Economics (5)<br>c) Civil/Water Engineering (1)<br>d) Structural Engineering (1)<br>e) Surveying (Geodesy)(2)<br>f) Surveying/ Remote Sensing/ GIS (2)<br>g) Physical/Urban Planning (5)<br>h) Real Estate Management (3)<br>i) Law (1)<br>j) Economics (4)<br>k) Public Administration/ Humanities (1) |
| 4. | School of Art and Industrial Design       | N/A  | 13 | a) Painting (2)<br>b) Interior Design (1)<br>c) Sculpture (2)<br>d) Drawing (2)   |

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|    |                        |  |    |   |
|----|------------------------|--|----|---|
|    |                        |  |    | e) Textile, Multimedia (2)<br>f) Ceramics and Art Education (2)<br>g) Graphics (2)  |
| 5. | Faculty of Engineering | Mechanical and Production Engineering  | 44 | a) Industrial Engineering (5)<br>b) Manufacturing Engineering /Systems (5)<br>c) Renewable Energy (4)<br>d) Materials Engineering (4)<br>e) Energy Systems (4)<br>f) Mechatronics (5)<br>g) Automotive Engineering (3)<br>h) Environmental Engineering (1)<br>i) Water Engineering (4)<br>j) Civil Engineering 1)<br>k) Refrigeration Engineering/Air Conditioning (4)<br>l) Production Engineering (4)   |
|    |                        | Electrical and Electronics Engineering | 20 | a) Power Systems and Energy Engineering (2)<br>b) Wireless Communication Systems (2)<br>c) Computer Engineering (2)<br>d) Control Systems Engineering (2)<br>e) Instrumentation and Measurement (2)<br>f) Industrial Electronics (2)<br>g) Data Communication and Cybersecurity (1)<br>h) Electromechanical Systems (2)<br>i) Electrical Machines and Drives (2)<br>j) Mathematics in Electrical and Electronics Engineering (1)<br>k) Project Management and Entrepreneurship in Electrical Engineering (1)<br>l) Energy Economics (1) |



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|  |   |    |  |
|--|---|----|--|
|  | Civil and Environmental Engineering     | 21 | <ul style="list-style-type: none"><li>a) Construction Technology and Management (2)</li><li>b) Water and Sanitation (Knowledge in Mathematics) (2)</li><li>c) Advanced Structure Design (1)</li><li>d) Project Planning and Mgt (1)</li><li>e) Engineering Mathematics (2)</li><li>f) Structures (2)</li><li>g) Engineering Surveying (1)</li><li>h) Computing for Civil Engineering Works (1)</li><li>i) Quantity Surveying (1)</li><li>j) Building Services and Architecture (2)</li><li>k) Workshop Practice and Technology (2)</li><li>l) Building and Civil Engineering Materials (1)</li><li>m) Engineering Design (1)</li><li>n) Manufacturing Systems (1)</li><li>o) Engineering Material Technology (1)</li></ul> |
|  | Bio-Medical and Mechatronic Engineering | 14 | <ul style="list-style-type: none"><li>a) Biomedical Systems and Physiology (1)</li><li>b) Medical Imaging and Radiography (1)</li><li>c) Biomedical Instrumentation and Healthcare Systems (1)</li><li>d) Industrial Systems and Automation (1)</li><li>e) Mechatronics and Control Systems (1)</li><li>f) Networking and Communication in Healthcare (1)</li><li>g) Transportation and Biomedical Systems (1)</li><li>h) Robotics Engineering (1)</li><li>i) Engineering Economics (1)</li></ul>  |

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|    |                    |  |    |  |
|----|--------------------|--|----|--|
|    |                    |  |    | <ul style="list-style-type: none"> <li>j) Project Management and Entrepreneurship in Healthcare (1)</li> <li>k) Biomechanics Engineering (1)</li> <li>l) Medical Devices (1)</li> <li>m) Synthetic Biology (1)</li> <li>n) Clinical Engineering (1)</li> </ul>   |
|    |                    | Mining, Chemical and Petroleum Engineering | 18 | <ul style="list-style-type: none"> <li>a) Chemical Engineering (2)</li> <li>b) Petroleum Engineering (2)</li> <li>c) Environmental Engineering (2)</li> <li>d) Production Engineering and Management (2)</li> <li>e) Energy Science and Policy (2)</li> <li>f) Petroleum Geo-science (2)</li> <li>g) Earth Science (2)</li> <li>h) Automation &amp; Control Engineering (2)</li> <li>i) Renewable Energy/Clean Technology (2)</li> </ul> |
| 6. | Faculty of Science | Biological Sciences                        | 14 | <ul style="list-style-type: none"> <li>a) Entomology and Parasitology (2)</li> <li>b) Public Health (2)</li> <li>c) Science Technology Biology (3)</li> <li>d) Education Biology (3)</li> <li>e) Aquatic Biology (2)</li> <li>f) Biostatistics (2)</li> </ul>  |
|    |                    | Environmental Science                      | 3  | <ul style="list-style-type: none"> <li>a) Environmental Science and Technology (1)</li> <li>b) Environmental Engineering (1)</li> <li>c) Occupational or Public Health (1)</li> </ul>  |
|    |                    | Food Science and Technology                | 6  | <ul style="list-style-type: none"> <li>a) Micro &amp; Macro Economics/Food Economics/Entrepreneurship (2)</li> <li>b) Basic Electro Technology (1)</li> <li>c) Technical/Engineering Drawing (1)</li> <li>d) Communication Skills (1)</li> </ul>   |

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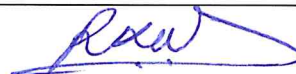
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|    |   |   |    |  |
|----|---|---|----|--|
|    |   |   |    | e) Computer Applications (1)   |
|    |   | Chemistry                                       | 13 | a) Chemical Engineering (2)<br>b) Science Technology Chemistry (2)<br>c) Oil and Gas (4)<br>d) Chemistry (3)<br>e) Industrial Chemistry (2)  |
|    |   | Physics   | 5  | a) Physics (3)<br>b) Industrial Economics (1)<br>c) Computer Science (1)   |
|    |   | Sports Science                                  | 28 | a) Physical Education (10)<br>b) Sports Management (9)<br>c) Exercise Science (9)  |
|    |   | Textile and Leather Technology                  | 19 | a) Textile Technology (4)<br>b) Textile Engineering (4)<br>c) Leather Technology (4)<br>d) Leather Science & Engineering (4)<br>e) Textile Science and Technology (3)                              |
|    |   | Mathematics & Statistics                        | 1  | a) A PhD in Applied Mathematics  |
| 7. | Faculty of Agriculture                      | Agricultural Education & Agricultural Economics | 6  | a) Breeder (1)<br>b) Biochemist (1)<br>c) Agricultural Mechanization (1)<br>d) Agricultural Education (1)<br>e) Soil Science (1)<br>f) Animal Scientist (1)  |
| 8. | Faculty of Special Needs and Rehabilitation | Community and Disability Studies                | 7  | a) Adapted Sports (1)<br>b) Sign Language (1)<br>c) Braille (1)<br>d) Mobility and Rehabilitation (1)<br>e) Adapted ICT (1)<br>f) Appropriate Technology (1)<br>g) Logic and Critical Thinking (1) |



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|----|----------------------------|--|----|---|
| 9. | Faculty of Social Sciences | Development Studies                            | 9  | a) Foundation of Development (1)<br>b) Monitoring and Evaluation (1)<br>c) Project Planning and Management (1)<br>d) Business Administration (1)<br>e) Diplomacy and Development (1)<br>f) Development Issues in Education (1)<br>g) Policy Science and Analysis (1)<br>h) Population Poverty and Development (1)<br>i) Gender and Women Issues (1) |
|    |                            | Psychology                                     | 4  | a) Organizational Psychology (1)<br>b) Counselling Psychology (1)<br>c) Clinical Psychology (1)<br>d) General Psychology (1)  |
|    |                            | Social Work and Social Administration          | 5  | a) Social Work /Social Administration (2)<br>b) Economics (1)<br>c) Computer Science (1)<br>d) Administrative Law (1)   |
|    |                            | Sociology, Anthropology and Population Studies | 3  | a) Medical Anthropology (2)<br>b) Law (1)   |
|    |                            | Political Science and Public Administration    | 8  | a) Public Administration and Resource Governance (4)<br>b) Security and Diplomatic Relations (3)<br>c) Communication Skills (1)   |
|    |                            | Economics                                      | 16 | a) Econometrics (3)<br>b) Statistical Economics (3)<br>c) Intermediate Macro-Economics (4)<br>d) Intermediate Micro-Economics (4)<br>e) Communication Skills (1)  |



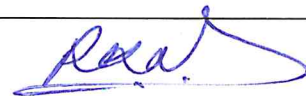
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|     |   |  |    |  |
|-----|---|--|----|--|
|     |   |  |    | f) Computer Science/Information Technology (1)   |
| 10. | School of Vocational Studies                | Family Life and Consumer Studies               | 5  | a) Microbiology/Bio-chemistry (1)<br>b) Physiology (1)<br>c) Bio-statistics (1)<br>d) Food Preparation/ Food Product Development/ Food and Animal Production (2)   |
|     |   | Cosmetology and Fashion                        | 6  | a) Garment Construction (1)<br>b) Pattern Drafting (1)<br>c) Decorative Designing (1)<br>d) Hair styling and Haircare (1)<br>e) Anatomy, Physiology and Body Massage (1)<br>f) Commercial Patterns, Design Presentation and Creation of Boards (1) |
|     |   | Department of Hotel and Institutional Catering | 4  | a) Food Production (2)<br>b) Computer science and info Tech (1)<br>c) English language/Kiswahili/French Language (1)   |
|     |   | Nutritional Science and Dietetics              | 1  | Tourism and Hospitality (1)  |
| 11. | School of Computing and Information Science | Computer Science                               | 5  | a) Business Computing (2)<br>b) Networks and Cybersecurity (2)<br>c) Entrepreneurship (1)  |
|     |   | Library and Information Science                | 11 | a) Library and Information Science (9)<br>b) Networks and Cybersecurity (1)<br>c) Science and Computer Intelligence (1)  |



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|-----|--------------------------------|--|---|--|
| 12. | Faculty of Arts and Humanities | Literature and Filming Studies           | 3 | <p>1. Master of Arts In Literature (2 people with specialization in either:</p> <p>a) Oral Literature (1)<br/>b) Poetry (1) or<br/>c) Film (1)</p> <p>2. PhD in Literature (<b>1 person with specialisation in any of the above</b>)</p>   |
|     |                                | Religious Studies and Philosophy         | 8 | <p>1. Master of Arts in Religious Studies, 7 people with specialization in:</p> <p>a) Ethics (1)<br/>b) African Traditional Religions (ATR) &amp; World Religions (1)<br/>c) Biblical Studies (1)<br/>d) R.E Methods (1)<br/>e) Islamic (1)<br/>f) Religion and theory (1)<br/>g) Classics (1)</p> <p>2. Master of Arts (<b>1 person</b>) with specialization in <b>Philosophy</b></p> |
|     |                                | History, Archeology and Heritage Studies | 4 | Master of Arts in History. Specialization in Archeology or Heritage will be an added advantage   |
|     |                                | Performing Arts                          | 7 | <p>a) Drama (2)<br/>b) Dance (3)<br/>c) Music (2)</p>  |
|     |                                | French                                   | 3 | French Language (3)  |

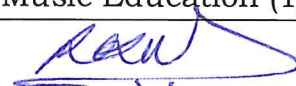


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|     |                  | English                  | 3  | English (3)   |
|-----|------------------|--------------------------|----|---|
| 13. | LEARNING CENTRES | Bushenyi Learning Centre | 32 | a) Foundations of Education (1)<br>b) Chemistry (2)<br>c) Mathematics (2)<br>d) Physics (2)<br>e) Economics (2)<br>f) English Language (2)<br>g) Kiswahili (2)<br>h) Geography (2)<br>i) History (2)<br>j) Religious (2)<br>k) Literature (2)<br>l) Social Work and Social Administration (2)<br>m) Sociology (2)<br>n) Accounting and Finance (4)<br>o) Business Administration (1)<br>p) Marketing (1)<br>q) Public Sector Management (1) |
|     |                  | BESE                     | 12 | a) Professional courses (1)<br>b) Literature/ Kiswahili/English (1)<br>c) History (1)<br>d) Religious Studies/Geography(1)<br>e) Business Studies (2)<br>f) Mathematics (1)<br>g) Physics (1)<br>h) Chemistry (1)<br>i) Vocational Studies (3)  |
|     |                  | BEPE                     | 11 | a) Professional courses (1)<br>b) English (1)<br>c) Social Studies (1)<br>d) Music Education (1)<br>e) Mathematics (1)<br>f) Physical Education (1)<br>g) Religious Studies (2)<br>h) Integrated Science (2)  |

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|  |                        |    |   |
|--|------------------------|----|---|
|  |                        |    | i) Agriculture (1)  |
|  | BSNE                   | 1  | a) Sign Language/ Visual Impairment/Hearing Impairment/ Intellectual Impairment (1)   |
|  | Soroti Learning Centre | 32 | b) Foundations of Education (1)<br>c) Chemistry (2)<br>d) Mathematics (2)<br>e) Physics (2)<br>f) Economics (2)<br>g) English Language (2)<br>h) Kiswahili (2)<br>i) Geography (2)<br>j) History (2)<br>k) Religious (2)<br>l) Literature (2)<br>m) Social Work and Social Administration (2)<br>n) Sociology (2)<br>o) Accounting and Finance (4)<br>p) Business Administration (1)<br>q) Marketing (1)<br>r) Public Sector Management (1) |
|  | BESE                   | 12 | a) Professional courses (1)<br>b) Literature/ Kiswahili/English (1)<br>c) History (1)<br>d) Religious Studies/Geography(1)<br>e) Business Studies (2)<br>f) Mathematics (1)<br>g) Physics (1)<br>h) Chemistry (1)<br>i) Vocational Studies (3)  |
|  | BEPE                   | 11 | a) Professional courses (1)<br>b) English (1)<br>c) Social Studies (1)<br>d) Music Education (1)  |



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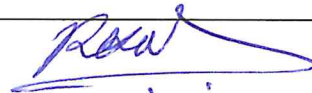
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|--|--|------|---|--|
|  |  |      |   | e) Mathematics (1)<br>f) Physical Education (1)<br>g) Religious Studies (2)<br>h) Integrated Science (2)<br>i) Agriculture (1) |
|  |  | BSNE | 1 | Sign Language/ Visual Impairment/Hearing Impairment/ Intellectual Impairment (1)   |

**Table 2: Showing Available Positions of Technicians**

| <b>SN</b> | <b>FACULTY/<br/>SCHOOL</b>   | <b>DEPARTMENT</b>                     | <b>NO. OF<br/>VACANCIES</b> | <b>SPECIALIZATION</b>  |
|-----------|------------------------------|---------------------------------------|-----------------------------|--|
| 1.        | Faculty of Agriculture       | N/A                                   | 5                           | a) Diploma or Bachelor's Degree in Crop Production and Management(1)<br>b) Diploma Bachelor's Degree in Livestock Production and Management (2)<br>c) Diploma or Bachelor's Degree in Horticulture Production and Management (2) |
| 2.        | School of Vocational Studies | N/A                                   | 5                           | a) Diploma or Bachelor's Degree in Crop Production and Management(1)<br>b) Diploma or Bachelor's Degree in Hotel and Institutional Catering. (2)<br>c) Diploma or Bachelor's Degree in Cosmetology(1)                            |
| 3.        | Faculty of Engineering       | Mechanical and Production Engineering | 8                           | a) Diploma or Bachelor's Degree in Motor Vehicle<br>b) Diploma or Bachelor's Degree in Foundry Practice.<br>c) Diploma or Bachelor's Degree in Machine Workshop.   |

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|  |  |   |   |  |
|--|--|---|---|--|
|  |  |   |   | <ul style="list-style-type: none"><li>d) Diploma or Bachelor's Degree in Refrigeration.</li><li>e) Bachelor's Degree or Diploma in Materials Testing.</li><li>f) Diploma or Bachelor's Degree in Welding and Fabrication.</li><li>g) Diploma or Bachelor's Degree in Fluid Mechanics.</li><li>h) Diploma or Bachelor's Degree in Fluid Mechanics.</li><li>i) Diploma or Bachelor's Degree in Thermodynamics</li></ul>    |
|  |  | Electrical and Electronics Engineering  | 2 | <ul style="list-style-type: none"><li>a) Diploma or Bachelor's Degree in Electronics and Communications (1) Wireless Communication Systems (2)</li><li>b) Bachelor's Degree or Diploma in Power Systems/ Energy Systems (1)</li></ul>  |
|  |  | Civil and Environmental Engineering     | 9 | <ul style="list-style-type: none"><li>a) Diploma or Bachelor's Degree in Civil and Building Engineering (5)</li><li>b) Diploma or Bachelor's Degree in Mechanical and Manufacturing Engineering (1)</li><li>c) Diploma or Bachelor's Degree in Information Technology or Computer Sciences (1)</li><li>d) Diploma or Bachelor's Degree in Building Engineering or Environmental Engineering and Management (2)</li></ul> |
|  |  | Bio-Medical and Mechatronic Engineering | 1 | <ul style="list-style-type: none"><li>a) Diploma or Bachelor's Degree in Mechatronics</li></ul>  |



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|    |  |  |    |   |
|----|--|--|----|---|
|    |  | Mining, Chemical and Petroleum Engineering | 2  | a) Diploma or Bachelor's Degree in Oil and Gas (1)<br>b) Diploma or Bachelor's Degree in Chemical Engineering (1)     |
| 4. | School of Art and Industrial Design                | N/A  | 6  | Diploma or Bachelor's Degree in in Fine Art   |
| 5. | School of Computing and Information Science (SCIS) | N/A  | 15 | Diploma or Bachelor's Degree in in Computer Sciences or Information Technology  |
| 6. | Faculty of Built Environment                       | Architecture                               | 3  | Diploma or Bachelor's Degree in in Architecture.  |
|    |  | Quantity Surveying and Property Valuation  | 1  | Diploma or Bachelor's Degree in in Civil  |
|    |  | Geo-Information (Land Survey)              | 1  | Diploma or Bachelor's Degree in in Land Surveying   |
| 7. | Faculty of Science                                 | Physics                                    | 2  | Diploma or Bachelor's Degree in Biological Sciences   |
|    |  | Chemistry                                  | 4  | Diploma or Bachelor's Degree in Chemistry   |
|    |  | Biological Sciences                        | 5  | Diploma or Bachelor's Degree in Biological Sciences   |
|    |  | Food Science and Technology                | 3  | a) Diploma or Bachelor's Degree in Food Science and Technology (2)<br>b) Diploma or Bachelor's Degree in Chemistry(1) |
|    |  | Sports Science                             | 3  | Diploma or Bachelor's Degree in Sports Science.   |
|    |  | Textile and Leather Technology             | 4  | a) Diploma or Bachelor's Degree in Textile Science (2)<br>b) Diploma or Bachelor's Degree in Leather Technology (2)   |



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|     |   |  |   |   |
|-----|---|--|---|---|
| 8.  | Faculty of Social Sciences                  | Geography                                  | 1 | Diploma or Bachelor's Degree in GIS   |
| 9.  | School of Education                         | Technical Teacher and Instructor Education | 4 | a) Civil Engineering (Carpentry) (1)<br>b) Welding and Fabrication/ Machi (1)<br>c) Electrical Engineering (1)<br>d) Tailoring (1)                              |
| 10. | Faculty of Special Needs and Rehabilitation |  | 3 | a) Diploma or Degree in Audiology (1)<br>b) Diploma or Degree in Visual Impairment Studies.(1)<br>c) Diploma or Degree in White Cane Production ( Carpentry)(1) |

**DETAILED JOB DESCRIPTIONS AND PERSON SPECIFICATIONS****A. JOB TITLE: PART-TIME TEACHING STAFF**

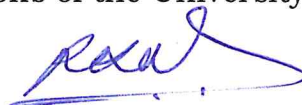
Responsible to: Head of Department

**PURPOSE OF THE JOB**

To conduct 15 hours of lectures per week to undergraduate and postgraduate students in relevant subjects; and maintain academic excellence through well researched and prepared lectures as well as conducting researches.

**KEY FUNCTIONS**

1. Preparing and conducting lectures to undergraduate and postgraduate students.
2. Conducting researches and disseminating research findings.
3. Supervising students undertaking research.
4. Conducting seminars.
5. Setting tests, examinations and course work according to University standards.
6. Administering and invigilating tests, course works and examinations according to University standards.
7. Marking tests and examinations scripts and compiling results according to approved grading standards and regulations of the University.



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8. Attending to students' inquiries and academic problems.
9. Carrying out administrative duties in the departments as directed by the Head of Department.

**KEY OUTPUTS**

1. Lesson plans prepared and Lectures delivered according to the time table.
2. Fundable research proposals prepared and approved.
3. Research conducted and research findings disseminated/published.
4. Students undertaking research supervised.
5. Seminars conducted.
6. Tests, examinations and course work set, marked and results compiled in a timely manner.
7. Students' inquiries and academic problems attended to.
8. Administrative duties in the departments carried out.

**PERSON SPECIFICATION**

- a) Must have a Master's degree in a relevant discipline from a recognized awarding University/Institution. A PhD will be an added advantage.
- b) Experience of two years teaching in a reputable University/Institution.
- c) Must be computer literate and knowledgeable about e-platforms.

**B. PART-TIME TECHNICIAN**

Responsible to: Head of Department

**PURPOSE OF THE JOB**

To support teaching by providing services in Laboratories/Workshops /Studios during practicals.

**KEY FUNCTIONS**

- a) Clean and sterilize Laboratory glass ware, surface and equipment/machines.
- b) To package, transport, submit, process and preserve test samples
- c) To receive and record submitted samples
- d) To prepare laboratory reagents
- e) To document and receive samples for analysis
- f) To dispose laboratory waste in appropriate manner
- g) To stock take and record laboratory/workshop inventories
- h) To assist in setting up routine experiments
- i) To assist in software installation and maintenance

**KEY OUTPUTS**

- a) Laboratory glass ware, surface and equipment/machines cleaned and sterilized.
- b) Test samples packaged, transported, submitted, processed and preserved.
- c) Submitted samples received and recorded.
- d) Laboratory reagents prepared.
- e) Samples for analysis documented.
- f) Laboratory waste disposed in appropriate manner
- g) Stock for laboratory/workshop inventories taken and recorded.
- h) Routine experiments set up
- i) Software installation and maintenance conducted.

**PERSON SPECIFICATIONS**

**Academics qualifications**

- a) Must have First Class or Second Class Upper Division Bachelor's Degree in the relevant technical discipline (Or A Second Class Lower Division Bachelor's Degree in special circumstance).
- b) Must have at least an Ordinary Diploma (Credit and above) in the relevant fields.

**Working experience**

At least three years' work experience at the level of Assistant Technician or its equivalent.

**Technical Skills**

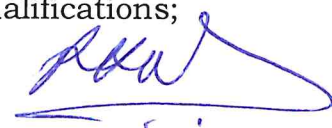
- Computer application skills
- Planning, organizing and budgeting skills

**Behavioral Skills**

- Communication Skill
- Interpersonal skills
- Team work
- Knowledge management
- Result Oriented Management

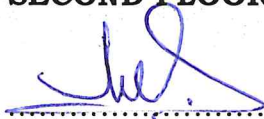
**APPLICATION PROCEDURE**

1. Interested persons who meet the minimum requirements should submit their applications together with the following:
  - (a) Copies of certified academic and professional qualifications;



- (b) Copies of the National Identity Card; and
  - (c) Evidence of work experience.
2. Applicants for positions at Learning Centres may deliver their applications to the relevant Learning Centre, which will submit them to the Directorate of Human Resources.
3. Applications should be sent to the address below not later **than 13<sup>th</sup> February 2024, 5:00 p.m. East African Standard Time.**

**CHIEF HUMAN RESOURCES  
KYAMBOGO UNIVERSITY  
SECOND FLOOR, ADMINISTRATION BLOCK (RECORDS OFFICE)**



Richard K. Manano

**CHIEF HUMAN RESOURCES**

Date: 22<sup>nd</sup> January 2024

**Distribution:**

- |                                 |   |
|---------------------------------|---|
| 1) Vice Chancellor              | 5) All Heads of Academic Departments                |
| 2) Deputy Vice Chancellor (AA)  | 6) All Heads of Administrative Departments          |
| 3) Deputy Vice Chancellor (F&A) | 7) Staff Notice Boards                              |
| 4) All Deans of Faculty/School  | 8) <a href="http://www.kyu.ac.ug">www.kyu.ac.ug</a> |

**KYAMBOGO UNIVERSITY IS AN EQUAL OPPORTUNITY EMPLOYER**